

## INFORMATION CLAUSE - VOLUNTEER

1. The data administrator is Fundacja Ewangelickie Centrum Diakonii i Edukacji im. ks. Marcina Lutra, ul. ks. Marcina Lutra 2-8, 54-239 Wrocław (after this: We). Contact with us is possible at the e-mail: [sekretariat@diakonia.pl](mailto:sekretariat@diakonia.pl).
2. Contact with our data protection officer is possible at the e-mail: [iod@diakonia.pl](mailto:iod@diakonia.pl) or by post at CORE Consulting sp.z o.o., ul. Wyłom 16, 61-671 Poznań.
3. We process your personal data in order to fulfill voluntary service contract or any other agreement concerning your voluntary work.
4. Your data will not be subject to profiling or automated decision making.
5. The legal basis for the processing of your data depends on the purpose for which we process it. As so, the basis for processing will be:
  - a) your consent (Article 6 (1) (a) of the GDPR):  
We publish your image on our website according to your written consent.
  - b) fulfillment of the contract or other agreement (Article 6 (1) (b) of the GDPR):  
We process your personal data in connection with our voluntary agreement (including data necessary to take out insurance against accidents, medical expenses and civil liability).
  - c) compliance with a legal obligation (Article 6 (1) (c) and Article 9 (2) (g),(h) of the GDPR):
    - in the case of entitlement to healthcare services, we will process your personal data and the data of your relatives with reference to the provisions on healthcare services financed from public funds;
    - in the case of entitlement to a compensation (because of the accident in the performance of your services), we will process your data on the basis of the provisions of the Act on the Provision of Accidents or Occupational Diseases Arising in Special Circumstances;
    - with regard to the results of the sobriety check, which we conduct in order to ensure the protection of life and health of other employees of the Foundation (or other persons) and the protection of the Foundation's property pursuant to Article 22(1c)-22(1h) of the Polish Labor Code.
    - Criminal record certificates, a statement about the country or countries of residence in the last 20 years other than the Republic of Poland or the country of your citizenship, and information necessary for the verification of your data in the Sex Offender Register we process under the provisions of the Law on Counteracting the Threat of Sexual Offenses;
  - d) public interest or exercise of public authority entrusted to the administrator (Article 6 (1) (e) of the GDPR):
    - personal data necessary to inform parents and guardians about the staff employed in the Foundation, as well as to inform about current events in the life of the institution;
    - we process your image captured on monitoring in order to ensure security.
6. Providing data in the scope regulated by generally applicable law is obligatory. The provision of other data is voluntary, but necessary to conclude a contract and start working with us as a volunteer.
7. Your data will not be subject to profiling or automated decision making.
8. We will process your data for the period of volunteering, and then - for the period indicated in our Chancellery Instruction. In the event of consent, we process the data until its revocation (withdrawal).
9. We do not share your data with any commercial entities. However, you should know that your data or your child's data may be shared with service providers whose services involve the right to access data:
  - a) a company training employees in the field of health and safety (*pl. BHP*),
  - b) companies maintaining and servicing our IT servers,

- c) law firms that support us in the area of ongoing operations,
- d) companies that support us in the IT area, including servicing devices used by us in our current operations,
- e) entities maintaining the software that we use as part of our day-to-day operations,
- f) couriers and Polish post office - in connection with sent correspondence,
- g) companies supporting us in organizing trips (e.g. transport companies, museums, cinemas),
- h) in the case of interschool competitions - other educational units that are the organizer of the competition,
- i) in the case of monitoring - security agencies.

In addition, your personal data as part of our tasks in the field of exercising public authority and the implementation of public interest, are also made available to other organizational units within our local government unit.

If you are interested, please write to the address: Fundacja Ewangelickie Centrum Diakonii i Edukacji im. ks. Marcina Lutra, ul. ks. Marcina Lutra 2-8, 54-239 Wrocław or contact us via e-mail: [sekretariat@diakonia.pl](mailto:sekretariat@diakonia.pl).

10. You have the following rights, depending on the basis for processing your data:

- a) consent and fulfillment of the contract, the right to request access to the content of your personal data, rectification, deletion or limitation of processing, as well as right to data portability;
- b) fulfillment of a legal obligation, the right to request access to the content of your personal data, rectification, deletion or limitation of processing;
- c) the implementation of the public interest or exercise of public authority, the right to request access to the content of your personal data, rectification, deletion or limitation of processing.

11. We want to inform you separately that you also have the right to object to the processing of your data.

12. The rights referred to above can be exercised by contacting us at the email address [sekretariat@diakonia.pl](mailto:sekretariat@diakonia.pl) or by post to the address of Fundacja Ewangelickie Centrum Diakonii i Edukacji im. ks. Marcina Lutra, ul. ks. Marcina Lutra 2-8, 54-239 Wrocław.

13. If you find that we have violated the rules for the processing of your data in any way, you have the right to complain directly to the supervisory authority (the President of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warsaw, tel. 22 531-03-00, e-mail: [iod@uodo.gov.pl](mailto:iod@uodo.gov.pl), [www.uodo.gov.pl](http://www.uodo.gov.pl)).

with regard to the results of the sobriety check, which we conduct in order to ensure the protection of life and health of other employees of the Foundation (or other persons) and the protection of the Foundation's property pursuant to Article 22(1c)-22(1h) of the Labor Code.